

Prep Staff Positions

Job Responsibilities

Prep Staff employees are responsible for the production of the Molecular and Cellular Biology Core Curriculum courses. Specific job responsibilities include, but are not limited to:

- setting up and tearing down labs
- making reagents
- running test experiments
- organizing, repairing, and calibrating lab equipment
- completing administrative tasks
- proctoring exams
- assisting TAs

Hours and Compensation

Prep Staff employees work 15 hours per week. A set schedule is created at the beginning of each semester. The starting rate of pay is \$6.50 per hour. Raises are awarded according to merit on a yearly basis.

Job Requirements

Preference will be given to applicants who have completed the MCB Core Curriculum sequence through MCB 252/253 (MCB 150, MCB 250/251, MCB 252/253) or the equivalent before August 2007. Applicants should hold a valid driver's license. Teamwork is an essential component of the job, and applicants should have the ability to work well within a group.

Application Process

Applicants must submit a completed application form. Applications are available in 252 Davenport Hall. The application may be turned in to the office staff in 252 Davenport Hall, Monday through Friday, 9:00 AM–5:00 PM.

For additional information, please contact Nick at kirchner@life.uiuc.edu.
