

## Wisconsin Department of Justice

### FORENSIC DNA ANALYST

Job Announcement Code(s): 07-00163

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<b>Location(s):</b>	Dane, Milwaukee
<b>Classification Title(s)/JAC:</b>	DNA ANALYST - 0700163
<b>Job Working Title(s):</b>	Forensic DNA Analyst
<b>Type of Employment:</b>	Full Time (40 hrs/week)
<b>Salary:</b>	Start at \$32,842 per year, plus excellent benefits. A 12-month probationary period will be required. Schedule/Range 15-24.
<b>Special Qualifications:</b>	Well-qualified applicants will have a bachelor's degree with a major equivalent in biology or a closely-related science and will have completed the required core courses of genetics, molecular biology and biochemistry with a grade of "C" or better.
<b>Contact:</b>	Pat Miller at 608/267-1332 or e-mail millerps@doj.state.wi.us.
<b>Bargaining Unit:</b>	Science
<b>Area of Competition:</b>	Open
<b>Deadline to Apply:</b>	Open Applications will be accepted until the needs of the agency are met. The first review of application materials is scheduled for the week of February 19, 2007. All applications to be included in that review must be received by 4:30 p.m. on February 16, 2007. Interviews of the top group of candidates are tentatively scheduled for the week of March 5, 2007.

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The Wisconsin Department of Justice/Crime Laboratory System is recruiting to fill three vacant entry-level forensic DNA Analyst positions in our Madison and Milwaukee Crime Laboratories and anticipate a number of new positions in our Madison and Milwaukee Crime Laboratories within the next six to twelve months.

Our Department's Crime Laboratory System is accredited by the American Society of Crime Laboratory Directors/Laboratory Accreditation Board and strives to provide the criminal justice system with the highest quality technical assistance in the investigation of criminal matters. This technical assistance involves the recognition, recovery, packaging, marking, sealing and analyses of physical evidence, preparation of technical reports of the analyses, and competent court testimony. Laboratory staff also provides training of law enforcement officers in advanced evidence handling procedures and the processing of some crime scenes. Our laboratory system is determined to maintain technical proficiency in current scientific methods and to use new technology to improve the quality of forensic work.

**Job Duties:** This is an entry level position in which the successful candidate will develop proficiency to perform forensic examinations of physical evidence related to criminal offenses; prepare written reports of findings; and present oral testimony in court. Examinations are performed on biological forms of physical evidence. Specialized training will include DNA, chemical, immunological, microscopic and instrumental analyses, report writing and oral testimony.

**Special Notes:** Applicants must be legally entitled to work in the United States (i.e., a citizen or national of the U.S., a lawful permanent resident, an alien authorized to work in the U.S.) and must be fluent in technical English. Applicants will also be required to successfully complete a thorough background check upon appointment.

**Job Knowledge, Skills and Abilities:** Knowledge of molecular biology, genetics and biochemistry and other subjects such as biology and molecular genetics that provide a basic understanding of the foundation of DNA analyses; knowledge of statistics and population genetics applicable to DNA analyses; knowledge of computers for basic scientific and routine business purposes; and written and oral communication skills.

**How to Apply:** To obtain special application materials go to our website at:

<http://www.doj.state.wi.us/dms/jobs.asp> or contact Pat Miller at 608/267-1332, or e-mail [millerps@doj.state.wi.us](mailto:millerps@doj.state.wi.us), or write to DOJ/BHRS, 17 W. Main St., 8th Floor, P.O. Box 7857, Madison, WI 53707-7857. Applications will be accepted until the needs of the agency are met. The first review of application materials is scheduled for the week of February 19, 2007. All applications to

group of candidates are tentatively scheduled for the week of March 5, 2007.