**CERTIFICATE REQUIREMENT COMPLETION FORM**

**For Fall 2014 Health Professions Certificate Program**

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ UIN: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Program Policies**

* Please fill out and submit this form and an updated resume (after resume review) to The Career Center’s front desk by December 1, 2014 at 5pm.
* All requirements must be completed by December 1, 2014.
* The certificate completion ceremony is on December 5, 2014 at 4:00pm. Attendance is mandatory in order to complete the program.
* All questions or concerns can be directed to Arianna Agramonte Holterman at [agramont@illinois.edu](mailto:agramont@illinois.edu).

**Use the following services provided by The Career Center.**

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| Services | Date | Counselor/CSP Signature |
| Individual appointment (30 minutes) with a Health Professions Advisor |  |  |
| Resume Review |  |  |

**Attend at least 2 workshops/events held by The Career Center regarding Health Profession preparation.** Possible options include:

Information Session (First two weeks of the semester)

Health Related RSO Fair (September 3, 2014 5-7pm)

Health Professions Wednesday (1st Wednesday of each month)

Graduate and Professional School Fair (October 1, 2014 1-5pm)

Admission Representative Visits (See Health Careers Chronicle and/or TCC Events)

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| What was the workshop/event? | Date | Confirmation signature by sponsor of the workshop/event |
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**Attend 3 Certificate Participant Meetings.** (Only 1 absence will be excused)

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| Date | Topic | Check If Attended |
| Friday,  Sep. 19th at 4pm | Introduction to the Health Professions Certificate  Motivations to Pursue a Health Profession  Goal Setting |  |
| Friday,  Oct. 17th at 4pm | Identifying intentional academic and career preparation activities to build competencies |  |
| Friday,  Nov. 14th at 4pm | Articulating experiences to demonstrate competencies |  |

**Conduct an Informational Interview.**

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| --- | --- | --- |
| Who did you meet? What is their profession? | Date | Interviewee Signature |
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**Participate in 1 non-classroom team experience related to health (Must be at least 6 weeks long).** Options include: volunteering, research, registered student organization, internship, job, etc.

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| Team experience | Participation Dates | Confirmation Signature |
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**Respond to the following essay questions.**

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| **What motivates you to pursue a health profession (Medicine, Dentistry, Optometry, Physical Therapy, Occupational Therapy, Nursing, Veterinary Medicine, etc.)? If you are no longer pursuing a health profession, please share what motivated you to make that change.**  Please write in 150-200 words. |
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| **Please describe a recent experience/action (coursework, volunteering, job/internship, research, registered student organization) that you completed. How did that experience/action help you become a competitive applicant for health professional programs? If you have changed your career goal, how did that experience/action pepare to become a competitive candidate for your new goal?** Please write in 250-500 words. |
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**Student Name (print):**

**Student Signature: Date:**