New B102 Touch Panel
Screen Setups and Their Uses

The new AMX touch panels are setup for continued simple operation of the auditorium resources. All of the positions are the relatively the same but some of the names have been changed to make it more readable.

THE MAIN MENU:

Light Control

Audio Control

Video Control

Screen and Projector Control

**Light Control:**
Button 1 turns off the front lights only.
Button 2 additionally turns off ½ of the floor lights
Button 3 additionally turns off everything but 4 fluorescent lights and lowers the floods
Button 4 additionally turns off the floods

**Audio Control**
*Wireless* controls the wireless microphone. The mute will be blinking when sound is muted. An activated line is adjustable up or down with the arrows
**Podium** controls the podium microphone XLR jack. The podium mic acts the same as the wireless. We will check this mike out to you for special occasions.

**Program** controls the audio information from the computers. If you attach your laptop via the 3.5mm audio cable available on the podium, you can control the volume from here.

**Video Control**
This column is an input selection section. Depending on which item you select the middle of the touch panel will offer different selections tailored to your left column selection.

**Main Menu** (above) will be where you turn the projector on and lower the screen.

**Pic Mute** will blank or black out the screen if pushed. Push again to turn it back on.
**Autosync** will cause the scaler to automatically try to detect your computer (like old scaler remote)
**Aspect** will set the aspect ratio for the projector; either 4:3 (standard and default) or 16:9 (widescreen)

**Computer:**

IF UNIT IS MALFUNCTIONING ALWAYS CHECK UNDER THE SCREEN BUTTONS AND MAKE SURE IT SAYS “CONNECTED VIA ETHERNET”
The computer menu will have all of the same outside buttons but will have a couple of changes in the middle.

**Stage Main** is what should be selected to use the podium setup that is common in B102. If it’s not selected then you should select it to insure computer inputs to the switching system etc.  
**Stage aux** is selected if you would like to use the podium on the other side of the front speaking area. We rarely move the podium but it’s available if needed.

**Projector Room** is for use by staff in emergencies and although all the plugins are there, some have been re-routed. Call (244-347) before using this one.

**Doc camera:**

Same middle screens as the computer selection. The Document camera is in the drawer on the right side of the large podium. Currently we are using an Elmo with extending camera boom and side lights. The small monitor on the tray can be used to see alignment.
Aux video:

Same as computer except the autosync is not needed for this screen. This window will mostly be used in special setups. Please call 244-3479 if auxiliary video setup is needed.

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General Usage:
The system will function as before concerning feel and connectivity.

The computers used on the podium are capable of running Powerpoint, Word, Excel and will also play DVDs (standard resolution). A Powerpoint presentation with large embedded videos should be played with our Dell machine as it has a high speed video card in it. USB plugins are labeled and are available just in front of our Samsung monitor on the large podium.
A laptop can be attached on the podium top with the VGA cable and 3.5mm audio cable. Adapters have been gathering by our monitor for use with the various Mac laptops available. If your screen doesn’t align on the projector screen touch the autosync button on the touch panel to tell the scaler to force it up there.

Whether you select your own laptop or either of our computers, please touch the small switcher button corresponding to your choice of input. This switcher is located at the lower right of the large podium and is labeled with computer types to be selected. USB and audio follow through this device as well.

The upgrades to the system this spring/summer (2011) include:

New professional grade Shure lapel microphone
New Extron switching
New Extron equalization and of course the new touch panels.

Please call or email about any problems encountered.
Please call for training on the system as well.

Ph 244-2479  Bill Flesher or Jerry Frank
wflesher@illinois.edu